**MARC Mentor Responsibilities/Goals**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has requested to be assigned to your lab for his/her appointment as a MARC student. As a MARC Fellow he/she will:

* spend 20 hours per week during the academic year and 40 hours per week during the first summer in your lab.
* create a 4-minute video of their research project to submit to the MARC program with your guidance and approval, due June 30.
* attend and participate in a Bioethics and Biostatistics course in the first summer.
* enroll and participate in an Honors MARC course every fall and spring semesters.
* work on a project that will allow her/him to prepare a poster for the annual URCAS conference at NMSU.
* assist in research that results in a journal article and a senior Honors thesis.
* attend one national conference each year to present their research.
* prepare a monthly report documenting progress in the lab.
* go off campus during the second summer for research experience.
* apply to PhD programs their senior year.

As a MARC mentor please:

* guide the student in their research and professional development.
* complete, update and discuss the Individual Development Plan with the student once per semester.
* monitor progress toward agreed upon goals through monthly reports.
* approve the poster for the URCAS conference at NMSU and the Honors Thesis.
* assist the student in the development of a journal article documenting their research.
* suggest national conferences that may be appropriate.
* suggest summer projects or research experience internships that may benefit the student.
* communicate with the MARC Program about any questions or concerns immediately.
* be up to date and follow NMSU Ready – Covid-19 Return-to-Campus Plan
* be aware of research travel and funding guidelines for MARC scholars
* **meet on a regular basis with scholar and go over MARC course activities.**

The MARC Program will:

* provide some resources for the MARC Fellow to conduct research in your lab.
* help pay for travel and conference fees for the MARC Fellow to attend one national conference each year.
* pay for travel and stipend for off-campus summer research during the second summer with the MARC Program.

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 Mentor Signature Date

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 Mentor Printed Name